



Seatime and Random Drug Testing Letter

❖ **Contact via phone if questions:**

- Pamela Shull, Seatime Desk
- (907)228-6840 Ketchikan

❖ **Preferred contact method via e-mail requests to:**

- seatime@alaska.gov

❖ **Or fax requests to:**

- (907)225-1513 Ketchikan

❖ **Provide the following information:**

- Name,
- Merchant Marine or Employee number,
- Union (IBU, MEBA, or MMP),
- Date of Hire,
- Date of request,
- Date required, &
- if a random drug testing letter is requested
- address documents are to be sent to,
- contact phone number, and purpose of Seatime.

❖ **Please email, fax, or mail your Seatime Request form** to the address located on the bottom of the request form.

❖ **Note:** *Emailed requests are filled first*, phone requests are filled in the order they are received. **Please allow up to four weeks for processing.**